

Change Payroll / Direct Deposit

Date _____ Employer/Depositor's Name _____

Street Address _____ Phone # _____

Mailing Address _____

City _____ State _____ Zip Code _____

To Whom It May Concern:

You are currently depositing MY ENTIRE PAYCHECK / PART OF MY PAYCHECK (circle one) into the following account:

Current Bank:

Current Bank Routing Number:

Current Account Number:

Type of Account (circle one): **Checking** **Savings**

Please stop making deposits to the above financial institution and account and instead make them to:

New Bank Name: Applied Bank

Routing Number: 031100966

Account Number: _____

Type of Account (circle one): **Checking** **Savings**

Bank Address: P.O. Box 15060, Wilmington, DE 19850-5060

If you have any questions regarding this request I can be reached during the Daytime / Evening (circle one) at (phone number) _____. Thank you.

Sincerely,

X _____

Name _____

Address _____

City _____ State _____ Zip _____

Other information your employer / depositor may need:

Social Security Number _____

Employee Identification Number _____

Other _____